



The Federation of State Massage Therapy Boards

FSMTB Policy on Resolutions

Preface: Resolutions are reserved for important or complex issues that require advanced notice and greater formality than a standard motion. FSMTB resolutions are written to stand alone, and typically contain rationale supporting the subject of the resolution. Because of their special nature, resolutions forwarded for consideration by the FSMTB Delegate Assembly must follow submission guidelines.

POLICY

1. No less than 120 days before the date of the Annual Meeting, member boards will be advised of the deadline for submitting a proposed resolution.
2. Proposed resolutions must be in writing on a form provided by the FSMTB and received at the FSMTB office not less than 90 days prior to the Annual Meeting. Such resolutions shall be forwarded to the Policy Committee within seven days after receipt in the FSMTB office. Resolution recommendations by the Policy Committee shall be in writing and received at the FSMTB office not less than 70 days prior to the Annual Meeting. The Executive Director shall forward proposed resolutions with Policy Committee recommendations to Delegates, Alternates, and all Member Boards not less than 60 days prior to the date of the Annual Meeting.
3. All resolutions must be consistent with the FSMTB Mission, Goals, and Strategic Plan as determined solely by the FSMTB Policy Committee in consultation with the Board of Directors.
4. Resolutions must be sponsored only by a member board, the Board of Directors, or a committee of FSMTB.
5. All resolutions submitted to the Delegate Assembly for consideration must be accompanied by a recommendation from the Policy Committee. That committee must attach one of the following recommendations to a resolution: "pass," "not pass," or "no recommendation."
6. A resolution may be sponsored after the 90 day deadline only if it pertains to an event of immediate concern to the FSMTB which occurred after the deadline and not less than 24 hours before the beginning of the Annual Meeting. The resolution must be submitted in writing on a form provided by the FSMTB to the Executive Director or President no later than 8:00 am on the first day of the Annual Meeting. Resolutions submitted under this paragraph six (6) shall be forwarded to the Policy Committee for immediate review and must otherwise comply with all aspects of this policy. Resolutions submitted under this paragraph 6 that meet the criteria of this policy will be prepared for and introduced to the Delegate Assembly consideration at the Annual Meeting.